

FAQs (Internships)

INTERNSHIP Portal Queries

1. I've mistakenly entered the wrong timelines of my current internship on my form.

Can't edit it now. What should I do?

Ans: Please let us know if you want your old entry to be deleted. You can submit a new request afterwards.

2. When I try to login my account at internship.seecs.edu.pk with my LMS credentials it says your account not set on the portal. Please tell me how I can resolve this issue.

Ans: Please contact at LMS technical team, Mr. Muhammad Subhan muhammad.subhan@seecs.edu.pk (Tel: 9085 2207)

3. I understand that the mandatory requirement is 6 to 8 weeks, but since my internship is actually of 9 weeks (from 23rd June to 24th August), I had mistakenly entered 7 weeks in the system. I just wanted to ask if it can be corrected so that the record reflects the accurate true duration.

Ans: Please let us know if you want your old entry to be deleted. You can submit a new request afterwards.

4. Can we not submit multiple requests for different internships at a time?

Ans: At the internship portal you can add one request. However, you may submit multiple certificates to Mr. Ahsan Khan Bangash at ilo.seecs@seecs.edu.pk

5. Is this for students who have finished their 8th semester or applies to 6th semester students as well?

Ans: This applies to students of 6th Semester

6. I completed a 12 week internship after my first year (2 semesters) and currently I'm doing an 8 weeks internship for which I'll get my certificate in August end/September Start. So how should I proceed?

Ans: You can include one internship at portal for Supervisor Evaluation, however may provide certificates for 1 or more internships

7. I accidentally entered the name SEECS in place of organization in my internship request. I can't seem to be able to edit it. What should I do?

Ans: Please let us know if you want your old entry to be deleted. You can submit a new request afterwards.

8. Is there any evaluation or feedback form (hard copy) that we are supposed to sign from our internship focal person or supervisor. Kindly share that form if possible as soon as possible.

Ans: Internship portal only accepts digitally signed forms by your supervisor through his/her email. However, please contact your department regarding a hard copy form.

9. We are doing internship at Sensitive / Confidential organization and they are not willing to provide their email or contact no for online form due to confidential reasons

Ans: Please collect certificates and submit to Mr. Ahsan Khan Bangash at ilo.seecs@seecs.edu.pk

10. I want some clarification on this form submission. I logged into the portal and filled the form successfully now it's showing supervisor evaluation pending. So for that I want to know how it will be done. Do our supervisors receive email regarding this? Or they also have to login to this portal. Please clarify this for me.

Ans: Supervisor will receive an email along with the link.

11. I have joined the internship on 23rd June and it will be completed on Friday, 15 August, completing 8 weeks of internship.

As I have logged in this data, the page shows 7 weeks in duration, which is a slight issue and can lead to a requirement mismatch as 8-weeks internship is required.

As I cannot submit a new record nor am I able to edit the previous record, I request you to look into it.

Ans: Please let us know if you want your old entry to be deleted. You can submit a new request afterwards.

12. I've mistakenly entered the wrong timelines of my current internship on my form. Cant edit it now. What should i do?

Ans: Please let us know if you want your old entry to be deleted. You can submit a new request afterwards.

13. Is Remote / Online Internship is acceptable and need recommendation letter for this

Ans: Not acceptable, however your department may give exception.

14. When I am answering the questions in the internship form, it is prompting me to provide a certificate which I don't have yet. What should I do?

Ans: You can submit certificate immediately after receiving.

15. It is stated that when i'm entering the internship must portal through lms credentials. Its telling me that the account is not set i think it is due to some backend issue

Ans: Please contact at LMS technical team, Mr. Muhammad Subhan muhammad.subhan@seecs.edu.pk (Tel: 9085 2207)

16. Although I am now able to log in, I am unable to submit an internship request. It says "saved successfully" but doesn't load under my requests. I have tried submitting multiple times, and also logging out and in, but no luck. I have attached screenshots of the data I am submitting, and what I'm seeing on my screen.

Ans: Please contact at LMS technical team, Mr. Muhammad Subhan muhammad.subhan@seecs.edu.pk (Tel: 9085 2207)

17. I am writing to inform you that while submitting my internship evaluation form, my supervisor, accidentally missed entering the company name and my last name. Unfortunately, there does not appear to be an option to edit or resend the form once submitted.

Ans: Please let us know if you want your old entry to be deleted. You can submit a new request afterwards.

18. I wanted to know if the internship request is to be filled for internships done in 2023. As I had completed a 13 week internship in summer of 2023. I had submitted a copy of the certificate in the forms for internship completion circulated afterwards.

Ans: You can submit any internships done during your degree at SEECS

19. I am a software engineering student and since we are required to do a technical internship, I wanted to confirm if an internship in Search Engine Optimization would be sufficient to fulfill the internship requirement.

Ans: You can submit any internship done during your degree at SEECS

20. I am doing another internship but i cant edit the form and i entered only the internship that i entered last summer . And for easy confirmation i need to edit it .

Ans: Please let us know if you want your old entry to be deleted. You can submit a new request afterwards.

21. I have checked with my supervisor, he has not received any form. Neither am I seeing my request show up on the portal. His email is omer@pamhq.com

Ans: Please contact at LMS technical team, Mr. Muhammad Subhan muhammad.subhan@seecs.edu.pk (Tel: 9085 2207)

Generic Queries (Internships)

1: I hope you're doing well. I wanted to ask if I can submit my internship completion certificate after August 1, 2025, as my current internship will conclude on that date. Please let me know if that would be acceptable.

Ans: Yes you can submit the certificate once you receive it 1st august is fine. Thank you,

2: Also Sir what does Internship Supervisor mean? The internship I am doing was self-acquired. Kindly elaborate. Thank you.

Ans: Dear Student, An internship supervisor is a professional who mentors and manages the intern at a place of internship. They assign tasks, provide feedback, and ensure the intern is learning and meeting goals. Hope this answers your question. Thank you

3: Can u please elaborate on what qualifies as a "technical internship"

Ans: A technical internship is one in which your tasks/role aligns with your degree program. e.g in the case of Electrical Engineering, this may include but not limited to: Working on hardware design and development, Testing and troubleshooting, Hands-on lab work etc. Hope this answers your question.

4: So i am working under organisation where i research on solar systems and their efficiency, would this qualify as a technical internship

Ans: Yes, that's perfectly fine.

5: Asslam o alaikum. Hope this email finds you well. I am a second-year Software Engineering student at NUST. I wanted to ask if we are supposed to fill this form any time or after the internship.

I was curious to ask because the form requires certificate which will be given at the end of the internship. Also Sir what does Internship Supervisor mean? The internship I am doing was self-acquired. Kindly elaborate. Thank you.

Ans: Dear Student, Yes, you may submit once you receive the certificate. As for supervisors, An internship supervisor is a professional who mentors and manages the intern at a place of internship. They assign tasks, provide feedback, and ensure the intern is learning and meeting goals. Hope this answers your question. Thank you

6: I wanted to ask if the following experiences can be accepted for the internship requirement:

1. I worked full-time as a **Junior Software Engineer** at a US-based company. The first month was a probation/training period, similar to an internship, though this isn't mentioned in the experience letter. Can I submit this as my internship certificate?
2. I also have a certificate from a **tech freelancing group that we started** which is registered under NUST's banner, where we worked on client and open-source projects (Upwork, Fiverr, outreach). Can this be considered valid as well?

I don't have a traditional internship certificate, but I have relevant experience and documentation. Please let me know if this is acceptable. Or if I should request new certificates regarding the internship periods

Ans: Yes, As long as there is proof of work including a certificate.

7: Since it has not been 2 months into my internship to get a certificate, to what date is this form available to be submitted?

Ans: The completion certificate can be submitted once you receive it. Hope this answers your query.

8: Kindly confirm the confusion. Since the start of our degree we have been told that we require 6weeks of technical internship. Furthermore, Last year through Mail i got confirmation from SEECs internship that it was of 6 weeks. Kindly clear as many of us are focusing on fyp this year and did 6 weeks internship last year

Ans: Yes, this is the updated policy introduced by HEC this year. To cover the 2 remaining weeks, you may contact Sir Wahaj from NUST Placement Office at am.npo@nust.edu.pk ,They may have options that will help you complete the requirements.

9: Respected sir, What is the deadline for this submission? As my internship just started and it Will complete in the end of August, and that is when I will get my certificate, it's the same internship that I've registered with the internship program through Qalam. (I will update the joining today and follow up on that) So will I be safely able to submit the certificate then?

Ans: Dear student, you may submit your certificate by 31st August.

10:Hope you are doing well.

Sir, we filled the form last year as well. Do we have to fill the form again?

Furthermore, Can you please check if our certificates have been registered?.

Kind Regards,

Ans: Yes, the form is to be filled this year as well.

11:It only allows me to fill the form once. I have done 2 internships and have a third ongoing. How should I proceed?

Ans: The form has the option to submit upto 5 certificates. You can separately email us the rest of the information if you were not able to submit it altogether.

12:Do we only have to submit this form as the proof for our internships?

Do we also have to fill the NUST Internship portal and Qalam too?

Ans:

This form is to gather certificates for SEECs records. The form your supervisor has to submit on the LMS portal (NUST Internship Record System) is requirement by your academic departments and is to be done separately. For information on Qalam Internship Portal, please contact Sir Wahaj at am.npo@nust.edu.pk