



APPLICATION FOR VERIFICATION OF ACADEMIC DOCUMENTS

(All entries must be filled, please read the instructions before filling the form)
(Revised August 2023)

To: The Registrar & Controller of Examinations
Main Office NUST, Sector H-12
Islamabad.

For office use only (Form No. 1002A)
Application No:
Date of Delivery:

Category: Student Organization/University

Verification for: Degree Transcript Detailed Marks Sheet(s)

Student's Particulars

- 1. Name:
2. Registration Number:
3. Degree Title:
4. Bachelor/ Masters/ PhD
5. College / School / Institute:
6. Email ID:
7. No of copies required:
8. Bank Deposit Slip / Draft No: Date: for Rs.

(Please attach original receipt)

Applicant's Particulars (If not student)

- 1. Name:
2. CNIC No:
3. Designation:
4. Email ID:
5. University / Organization:
6. Contact Details:
7. Bank Deposit Slip/ Draft No: Date: for Rs.

(Please attach original receipt)

Mode of Delivery:

a. By hand:

Self / Authorized Person

Name:
CNIC No: [Grid]

or

(In case of authorized Person: attach CNIC copy with authority letter)

Tel/ Mobile No:

b. Through Courier/ Email: Yes / No (If Yes, give address below)

Address:
Tel/ Mobile No:
Email:

Date of Application: Signature of Applicant:

(Continue on Reverse)



RECEIPT (For office Use only)

Received application No. for Verification from Mr/Ms.
Registration No. College / School / Centre / Organization on date:
Tentative date for collection is

Signature:
Name:
Designation:

Note:

- Attach original documents or copies of Degree / Transcript / DMS with the application for verification.
- Minimum 03 working days would be required for processing for verification of documents after receipt of request at Main Office NUST, Islamabad.
- Please remit fee separately for Verification of Transcript/ Degree/ DMS/ Certificate.
- Only Verified Copies of official documents (Transcript/ Degree/ DMS/ Certificate) shall be forwarded from NUST Official email to provided email address.

Charges for Student	Charges for other University/ Organization	Local courier Charges (for one mailing address within Pakistan)	Charges for Foreign University/ Organization	Foreign Courier charges (for one foreign mailing address)
Rs. 1000/- per copy	Rs. 1500/- per copy	500/-	US \$ 35 per copy	Rs. 3500/- per envelope

For Payment in Pak Rupees:

The Verification fee can be paid through Cash deposit/ online transfer in **NUST - SGI A/C No. 22927000267401** Habib Bank Limited, H-12 Sector Branch, Islamabad **or** through Bank Draft/ Pay Order in favor of “**NUST, Islamabad**”.

For Payment in Dollars:

Organizations/ Students outside Pakistan can remit the requisite amount in NUST US Dollar account having following details:

Account Title: NUST US Dollars
Account Number: 2292-70006729-10
Currency of Account: US Dollar
IBAN Number: PK15 HABB 0022 9270 00672910
Bank Name: Habib Bank Limited
Branch Address: Habib Bank Limited, NUST University Branch, Sector H-12
Islamabad, Pakistan.
Branch Code: 2292
BIC/SWIFT ID/Code: HABBPCCA
Purpose/ Reason of Payment e.g. Transcript/ Degree/ DMS/ Certificate Verification Fee

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For online submission of application form/ update / query contact concerned office on:-

	<u>Verification of Under Graduate Transcript</u>	<u>Verification of Post Graduate Transcript/ DMS</u>
Phone/	051-90851058 : ace_ug@nust.edu.pk	051-90851057 : ace_pg@nust.edu.pk
Email:	051-90851056 : addldce@nust.edu.pk	051-90851055 : dde@nust.edu.pk
		051-90851059 : sa-exam@nust.edu.pk
	<u>Verification of Under Graduate Degree</u>	<u>Verification of Post Graduate Degree</u>
Phone/	051-90851051 : adregnug@nust.edu.pk	051-90851043 (MS) : adms@nust.edu.pk
Email:	051-90851053 : admed@nust.edu.pk	051-90851064 (MS) : msdeg_verification@nust.edu.pk
	051-90851049 : admissions@nust.edu.pk	051-90851075 (PhD): adphd@nust.edu.pk