



School of Electrical Engineering & Computer Science

A center of excellence for quality education and research

COURSE REGISTRATION FORM–IMPROVEMENT / DEFICIENT (UG STUDENTS) **(SUMMER SEMESTER)**

Student Name: _____ Father's Name: _____

CMS ID: _____ Class: _____ Section: _____ CGPA: _____ Sem: _____

Contact No: _____ Email: _____

Total Credit Hours in current semester (Improvement course(s)): _____

Detail of Subjects for Improvement / Deficient:

Sr No	Course Code	Course Name / Title	Credit Hours (Max. 8 credit hrs are allowed)	Previous Grade (Write NIL for deficient course)
1.				
2.				

Policy:

Student will register in a course and deposit the prescribed fee (@ Rs. 8,000/Cr Hr). A student can withdraw his / her name from a course **within first week** from the start of summer semester **without earning 'W' grade**. If a student withdraws his/her name from a course between **2nd to 5th weeks in summer**, **"W" grade will be awarded**. **Once a course is registered, the fee will not be refunded in any case, except the course is dropped by the institution.**

*I certify that above stated facts are correct and I have checked that there are no timetable clashes for studying above mentioned course(s). I further certify that **I have consulted my Parents/Guardian on this issue and they agree**. I will start attending lectures right away to avoid shortage of attendance, even if the approval or availability of course on QALAM is delayed. I acknowledge that I am aware of the fact that attendance will start from the first day of the first academic week of summer semester even if I apply for registration at a later stage. Furthermore, **I am studying not more than 8 CRs in the summer semester** including the above mentioned improvement course(s).*

Dated: _____

Student's Signature

For Official Use

Remarks by UG Coordinator: _____

Remarks by Manager ACB: _____

Principal / Dean: _____

Approved / Not Approved

Remarks by DCE: _____