NUST School of Electrical Engineering and Computer Sciences
A center of excellence for quality education and research

STUDENTS' FORM FOR SEECS INTERNAL CLEARANCE
(Note: Before getting this form signed, generate online clearance request thru CMS account)

1. Name:		2. Regn No:
3. Class & Section:		4. CMS/Empl ID:
5. Reason for Leaving:		
6. Suggestion(s), if any:		
7. NUST Hostelite (Y/N)?		8. Assigned Log-in:
9. Email:		10. Contact No:
11. Program Completion Date:		**Student's**
12. Date of Application:		**Signature:**

CERTIFICATE

It is certified that nothing is outstanding against above student hence may be permitted to leave the institute for the reason(s) mentioned above.

Dept FYP (Coord) _____ **(FYP Report)**	Manager ACB:_____(Last day of attendance) Mr. Iftikhar Ahmed (UG) / Mr. Imran Haider (PG) R#A113
Account Officer: _____ Mr. Muhammad Atif Jan	Info Sys Mgt Group (ISMG):_____ **(RFID Card)** Mr. Bilal Farooq: (LMS Office)
Sys Admin: a. _____ **(ITS Store)** Mr. Zeeshan Khan (ITS, Basement) Sys Admin: b._____ **Email Management: Shakeel Ahmed** (ITS Office, Near Comp Labs UG Block)	EE Labs: _____ Mr. Khalid Jamil / Mr.Aamir Mustafa (ROMI / CEFAR Lab) PG Block
STUDENTS ARE REQUIRED TO GET CLEARANCE FROM ABOVE MENTIONED DEPARTMENTS BEFORE THE FOLLOWING.	
Associate Dean (Concerned): _____ Office of PA of Concerned Associate Dean **(Course review, Faculty feedback, Graduate student's survey &FYP)**	Exam Branch Staff (UG/PG):_____ **(Student Card)**

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I have received my original documents and nothing is outstanding. _____

Note: 1. please attach application for security refund. *(Name and Sign of Student)*
     2. Security will be refunded through a crossed cheque payable through bank account only.
     3. Minimum two weeks are required for processing of the application for refund of security.
     4. For refund of hostel security, approach hostel authorities (Admin block, old HBL building).