



STUDENTS' FORM FOR SEECs CLEARANCE

1. Name:	2. Regn No:
3. Class & Section:	4. CMS/Empl ID:
5. Reason for Leaving:	
6. Suggestion(s), if any:	
7. NUST Hostelite (Y/N)?	8. Assigned Log-in:
9. Email:	10. Contact No:
11. Program Completion Date:	Student's Signature:
12. Date of Application:	

CERTIFICATE

It is certified that nothing is outstanding against above student hence may be permitted to leave the institute for the reason(s) mentioned above.

DD Hostels: _____ (Sign & stamp)	Manager ACB: _____ (Last day of attendance) Mr. Imran Haider R#A113 (Sign & stamp)
Manager Fee: _____ Student Fee Section, HBL Building (Sign & stamp)	DD Admin (SEECs): _____ (Sign & stamp)
Central Library: _____ Near Main Office NUST (Sign & Stamp)	DD Sports: _____ (Sign & Stamp)
Account Officer (SEECs): _____ Mr. Muhammad Atif Jan (Sign & Stamp)	Info Sys Mgt Group (ISMG): _____ (RFID Card) Mr. Bilal Farooq: (LMS Office) (Sign & Stamp)
Sys Admin: a. _____ (ITS Store) Mr. Sajjad Mehmood (ITS, Basement) b. _____ (Email Management) Mr. Farhan Aftab (ITS, Near Seminar Hall) (Sign & Stamp)	EE Labs: _____ Mr. Muhammad Javed (ROMI Lab) PG Block 1st Floor

STUDENTS ARE REQUIRED TO GET CLEARANCE FROM ABOVE MENTIONED DEPARTMENTS BEFORE THE FOLLOWING.

Associate Dean (Concerned): _____ (Course review, Faculty feedback, Graduate student's survey & Thesis)	Exam Branch (UG/PG): _____ (Student Card)
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I have received my original documents and nothing is outstanding.

(Name and Sign of Student)

- Please attach application for security refund. Please note that University will not accept any claim of the refunds after 3 years of the completion / withdrawal of degree and the amount of security will be transferred to the NUST Endowment Fund.
- Security will be refunded through a crossed cheque payable through bank account only
- Minimum two weeks are required for processing of the application for refund of security.
- For refund of hostel security, approach hostel authorities (Admin block, old HBL building).