



**National University of Sciences & Technology, Islamabad**  
**Registrar Directorate**  
**Request for Issuance of Bachelor Degree (Before Convocation)**

1. Name \_\_\_\_\_  
(As per Matric/O level certificate)
2. Father' Name: \_\_\_\_\_  
(As per Matric/O level certificate)
3. University Regn No \_\_\_\_\_ 4. Student category \_\_\_\_\_
5. Contact No. \_\_\_\_\_ 6. Email \_\_\_\_\_
7. Program \_\_\_\_\_ 8. School / College \_\_\_\_\_
9. Date of completion of degree \_\_\_\_\_ 10. CGPA \_\_\_\_\_
11. Reason for issuance of degree before convocation ( $\sqrt{\quad}$  tick relevant reason):-
- |                              |                   |                          |
|------------------------------|-------------------|--------------------------|
| a. For job purpose           | Evidence attached | <input type="checkbox"/> |
| b. For higher studies        | Evidence attached | <input type="checkbox"/> |
| c. For registration with PEC | Evidence attached | <input type="checkbox"/> |
12. Photocopy of clearance certificate from School / College - Attached
13. Bank Draft/Deposit Slip No. \_\_\_\_\_ Dated \_\_\_\_\_ of Rs. 2000/- - Attached   
(Fee can be deposited in NUST SGI A/C No. 22927000267401, HBL, Sector H-12 Branch, Islamabad or bank draft/pay order in favour of NUST, Islamabad)
14. Photocopy of CNIC - Attached
15. Signature of Student \_\_\_\_\_ Date. \_\_\_\_\_

**Note: (a) Processing time for issuance of degree is minimum 15 working days, after the receipt of application at Registrar Dte, Main Office subject to issuance of final result notification by Exam Branch, Main Office.**  
**(b) Degree will be handed over only to concerned graduate and not sent by courier.**  
**(c) Degree can also be collected on authority letter by blood relative in case graduate is away/out of country.**

**(For office use only)**

16. Outstanding dues against student Rs. \_\_\_\_\_  
Date. \_\_\_\_\_  
Manager Fee, Fin Dte, HQ NUST
17. Recommended / Not Recommended for issuance of degree before convocation.  
Date. \_\_\_\_\_  
AD Registration, UG Sec, Main Office
18. Recommended / Not Recommended  
Date. \_\_\_\_\_  
Registrar
19. Approved / Not Approved  
Date. \_\_\_\_\_  
Pro Rector (A)