

National University of
Sciences and Technology,
Sector H-12, Islamabad.
No. 0972/102/Exams/PhD
Telephone: 90851055
24 January 2019

To: _____
(All Concerned)
ID: Acad Dte
PGP Dte
SO to Pro-Rector Acad

Subject: **Standardization of Documents – PhD Thesis**


Reference: NUST letter No. 0972/102/Exams/Thesis-Cert dated 23 December 2016 and No. 0972/102/Exams/PhD dated 02 February 2017 (copies attached).

1. It is intimated that generally following dichotomies are observed in PhD thesis and its allied documents which cause unnecessary delay in PhD final notification publication:-

- a. Scanned signature of foreign evaluators are put on PhD-7 Form even if they do not attend PhD thesis defence.
- b. Certificates as required vide above referred letters are either missing or incomplete or are not as per provided format.
- c. Hard and soft copies of Thesis do not tally with each other.
- d. PhD -6 form and plagiarism report/certificate are also inserted in thesis.

2. To ensure that PhD Theses are prepared in correct format, following need to be communicated to all PhD students before thesis defence and their compliance be checked by institutes before forwarding thesis to this office:-

- a. Following certificates/forms be inserted at the start of the thesis after Monogram/Title page:-
 - (1) Certificate of Approval. This shall be signed by 5x officials i.e 2x local evaluators as external examiners, one of the GEC member as internal examiner, Supervisor and Dean / HoD. Signature of foreign evaluators are not required on this certificate if they do not attend thesis defence.
 - (2) Author's Declaration as per HEC provided format and duly signed by the student.
 - (3) Plagiarism Undertaking as per HEC provided format and duly signed by the student.
 - (4) Thesis Acceptance Certificate. As per provided format and duly signed by concerned officials.
 - (5) PhD-7 form. Duly completed and signed by GEC and local evaluators. If foreign evaluators also attend thesis either by being present physically or through skype then their signature are also required on PhD-7 form.
- b. Soft copy of the thesis should be exact replica of the hard copy in one "pdf" file having file name as "PhD Thesis – Student name - Institute Name - NUST".
- c. PhD-6 forms, Plagiarism report/certificate, and publications etc should not be made part of the thesis.


Deputy Controller of Examinations
(Engr. Khalid Mahmood)