**GRADE iMPROVEMENT AT SEECS – (FROM OTHER NUST Schools)**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Regn No/CMS ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_ Sem: \_\_\_\_\_\_ Contact No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **CGPA:** \_\_\_\_\_\_\_\_Credit Hour Studied\_\_\_\_\_\_\_

**Detail of Subjects for improvement/Repetition:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sr No** | **Description** | **Course Code** | **Course Name/Title** | **Credit Hrs** |
| 1 | *At respective school*🡺 |  |  |  |
| *At SEECS*🡺 |  |  |  |
| 2 | *At respective school*🡺 |  |  |  |
| *At SEECS*🡺 |  |  |  |

|  |  |
| --- | --- |
| **I certify that:-**   1. **The above particulars are correct to the best of my knowledge.** 2. **I have checked and there are no timetable clash for studying above mentioned course (s). I will be responsible in case of any clash** 3. **I have registered myself for the mentioned course (s) and will pay prescribed tuition fee on receipt of fee challan.** 4. **I have consulted my parents/guardian on the issue.**   Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Students’ Signatures |
| **Recommendation by Respective HoD/Prog Coord (Parent School):**  It is certified that course contents of above course(s) are same as being offered in SEECS. So student may be allowed to attend the course(s). | Signatures with Stamp |

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**(for official use only)**

**Remarks by Manager ACB SEECS:**

Signatures .

**Recommendation of DCE SEECS:**

Signatures .

**SHoD/HoD SEECS:**

**Approved / Not Approved**

Signatures .

**P.T.O**

**INSTRUCTIONS FOR STUDENTS ATTENDING SUMMER SEMESTER**

1. Both course name/title must be mentioned i.e. name of course at respective school and equivalent course being offered at SEECS.
2. The form will, invariably, be signed by Dean of respective school with stamp.
3. Submit the form duly filled and signed by respective Dean at reception of SEECS.
4. 75% attendance is mandatory to appear in final exam.
5. If any student desires to drop certain course/s, s/he can do so up to second week, only. However, tuition fee will NOT be refunded.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Student Signatures)