APPLICATION FOR WITHDRAWAL ON OWN REQUEST (UG STUDENTS)

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Regn No: \_\_\_\_\_\_\_\_ 3. Prog/Batch: \_\_\_\_\_\_\_\_\_

4. Contact No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 5. Email ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Scholarship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_7. Hostelite / Day Scholar: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

# 8. Detail of reason for withdrawal at own request (student may attached documentary proof, if applicable)

Date: \_\_\_\_\_\_\_\_\_ (Student’s Signature)

# (والدین کی رضا مندی)Consent by Parents / Guardian

|  |  |
| --- | --- |
| I,Mr.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Father / Mother/Guardian of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree with the above stated reason given by my son / daughter for withdrawal on own request from\_\_\_\_\_\_\_\_\_\_\_\_\_ program. Date: (Signs of Parent/Guardian) | میں ــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــاپنے بیٹے/بیٹی ــــــــــــــــــــــــــــــــــــــــــــــــــــــــــــکی مندرجہ بالا تعلیمی پروگرام جاری نہ رکھنے کی وجہ سے مکمل طور پر منتفق ہوں۔(دستخط/انگوٹھا)ـــــــــــــــــــــــــــــــــــــــــ تاریخ ــــــــــــــــــــــــــــــــــــــــ |

# Remarks of UG - Coordinator

# The student has been interviewed through physical or online interaction and consent of his parents / guardian for above stated reason of withdrawal on own request has been obtained.

# Date: \_ (Signatures of UG-Coord)

**Remarks of HoD**

Date: (Signatures of HoD)

# Remarks of Accts Officer

Details of outstanding dues (if any) and fee ledger may be furnished.

Date: (Signatures of Accts Officer)

# Remarks of ACB

Date of last class attended:

Date: (Signatures of ACB)

# Remarks of DCE

# The case has been discussed in FBS No: \_\_\_\_\_\_held on\_\_\_\_\_\_\_\_\_\_\_ and Recommended.

# Date: (Signatures of DCE)

**Counter- Signatures**

**Date:­­­­ (Principal/Dean)**